



Corporate & Residential Services Committee Executive Committee

April 16, 2024

A meeting of the Corporate & Residential Services Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded. Due to technical difficulties, livestreaming did not begin until 9:09 a.m.

Councillor Perry, as Chairperson of the Corporate & Residential Services Committee called the meeting to order at 9:06 a.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Amanda Hatfield, Information Management Coordinator
- Ms. Jessica van den Hof, Business & Legislative Administrator

LAND ACKNOWLEDGEMENT

Councillor Perry respectfully acknowledged that East Hants is in Mi'kma'ki and the District of Sipekne'katik, the ancestral and unceded territory of the Mi'kmaq people. East Hants further acknowledges the 50 African Nova Scotian communities whose 400-year history have contributed to the provinces culture, history and legacies. We are all Treaty people.

APPROVAL OF AGENDA

CRS24(67) On motion of Deputy Warden Greene and Councillor Hebb:
April

Moved that the agenda be approved.

MOTION CARRIED

APPROVAL OF MINUTES

CRS24(68) On the motion of Deputy Warden Greene and Councillor Mitchell:
April

Moved that the minutes of the Corporate & Residential Services Committee held on March 19, 2024 be approved.

MOTION CARRIED

NEW EMPLOYEES

Seonaid MacLellan, Sustainability Coordinator

Livestream started at 9:09 a.m.

EMPLOYEE RECOGNITIONS

To be done in July.

COUNCIL REMUNERATION & TRAVEL REIMBURSEMENT POLICY

The Director of Finance presented a report titled “*Council Remuneration & Travel Reimbursement Policy*” dated April 11, 2024. A copy of the report was attached to the agenda and available to all committee members.

Warden Roulston assumed the chair from Chairperson Perry. Discussion followed.

CRS24(69) On the motion of Councillors Tingley and MacPhee:

Moved that the Council Remuneration & Travel Reimbursement Policy remain status quo for internet and cell phone allowances.

MOTION CARRIED

CRS24(70) On motion of Deputy Warden Greene and Councillor Tingley:
April

Moved that the Corporate and Residential Services Committee recommend that Council give notice of intent to approve amendment to the Council Remuneration and Travel Reimbursement Policy to reflect eligibility for benefits, as well as the April 1, 2024 revised salary and travel allowances, as attached to the Executive Committee Agenda on April 16th, 2024.

MOTION CARRIED

Ten (10) voting in favour and one (1) voting against; Councillor Rhyno voting nay.

Chairperson Perry resumed the chair.

CRS24(71) On the motion of Deputy Warden Greene and Councillor Tingley:
April

Tattrie

Moved that the Corporate and Residential Services Committee recommend that Council approve the amendments to the Council Remuneration and Travel Reimbursement Policy as attached to the Executive Committee agenda dated April 16th, 2024.

MOTION CARRIED

Ten (10) voting in favour and one (1) voting against; Councillor Rhyno voting nay.

RECOGNITION POLICY

The Director of Corporate Services and the Information Management Coordinator presented a report titled “*Recognition Policy*”, dated April 8, 2024. A copy of the report was attached to the agenda and available to all committee members.

CRS24(72) On motion of Warden Roulston and Councillor Tingley:
April

Moved that the Corporate & Residential Services Committee recommends to Council that Council give notice of intent to approve the changes to the Recognition Policy which provides more clarity around firefighter long service recognition as attached to the Executive Committee agenda on April 16, 2024.

MOTION CARRIED

CRS24(73) On motion of Warden Roulston and Councillor Tingley: Clarkson
April

Moved that the Corporate & Residential Services Committee recommends to Council that Council approve the changes to the Recognition Policy which provides more clarity around firefighter long service recognition as attached to the Executive Committee agenda on April 16, 2024.

MOTION CARRIED

COUNCIL PROCEDURAL POLICY

The Chief Administrative Office presented a report titled “*Council Procedural Policy*” dated April 10, 2024. A copy of the report was attached to the agenda and available to all committee members.

Discussion ensued regarding the role of individual Councillors for resident advocacy with other levels of government or organizations.

CRS24(74) On motion of Warden Roulston and Councillor Moussa: CAO
April

Moved that the Corporate & Residential Services Committee recommends to Council that Council give notice of intent to approve the Council Procedural Policy as attached to the Executive Committee agenda dated April 16, 2024 and amended.

Change #1 - as included in the report.

Change #2 - as included in the report.

Change #3 - Section 9.1.3. as amended to read “Except when dealing with the local MLA or MP on a local District issue or advocating for a constituent with provincial local area staff (clearly indicating they are not representing Council), Council members shall not engage or communicate with members of other levels of government, government departments/agencies, municipal vendors, or other corporations on specific municipal matters unless authorized to do so by Council or the Warden. If Council has directed

Staff to engage members of other levels of government or an organization on a specific topic, local or otherwise, individual Councillors may not speak on behalf of Council on the issue.

MOTION CARRIED

Ten (10) voting in favour and one (1) voting against; Councillor Tingley voting nay.

CRS24(75)
April

On motion of Warden Roulston and Councillor Moussa:

CAO

Moved that the Corporate & Residential Services Committee recommends to Council that Council approve the Council Procedural Policy as attached to the Executive Committee agenda dated April 16, 2024 and amended.

Change #1 - as included in the report.

Change #2 - as included in the report.

Change #3 - Section 9.1.3. as amended to read “Except when dealing with the local MLA or MP on a local District issue or advocating for a constituent with provincial local area staff (clearly indicating they are not representing Council), Council members shall not engage or communicate with members of other levels of government, government departments/agencies, municipal vendors, or other corporations on specific municipal matters unless authorized to do so by Council or the Warden. If Council has directed Staff to engage members of other levels of government or an organization on a specific topic, local or otherwise, individual Councillors may not speak on behalf of Council on the issue.

MOTION CARRIED

Ten (10) voting in favour and one (1) voting against; Councillor Tingley voting nay.

BEAUTIFICATION GRANT FUNDING

The Chief Administrative Office presented a report titled “*Beautification Grant Funding*”, dated April 8, 2024. A copy of the report was attached to the agenda and available to all committee members.

CRS24(76)
April

On motion of Warden Roulston and Councillor Hebb:

CAO

Moved that the Corporate & Residential Services Committee recommends to Council that Council directs staff to facilitate a grant under the Heritage Incentive Program Policy for the Uniacke Union Church Trustees Association for \$5000, if criteria are met; And that, Council also approves use of Beautification Grant Reserve funds from District 8 for \$5000 and District 9 for \$12,000 to fund the Union Church roof project.

Discussion followed. Warden Roulston assumed the chair from Chairperson Perry.

MOTION CARRIED

Councillor Perry resumed the chair.

ADJOURNMENT

CRS24(77)
April

On the motion of Councillor Perry and Deputy Warden Greene:

Moved to adjourn at 10:36 a.m.

Approved by: Wade Tattrie, Director of Finance

Date: April 19, 2024

Approved by: Adam Clarkson, Director of Corporate Services

Date: April 19, 2024

Jv



Planning Advisory Committee Executive Committee

April 16, 2024

A meeting of the Planning Advisory Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Mitchell, as Chair of the Committee, called the meeting to order at 11:22 a.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Ms. Rachel Gilbert, Manager of Planning
- Mr. Adam Clarkson, Director of Corporate Services
- Mr. Wade Tattrie, Director of Finance
- Ms. Debbie Uloth, Community Planner II
- Ms. Lee-Ann Martin, Development Officer/Planner
- Mr. Jesse Hulsman, Director of Infrastructure & Operations
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator

Public Member:

- Mr. Sam Balcom
- Ms. Candace Stephens

APPROVAL OF MINUTES

PAC24(21) On the motion of Deputy Warden Greene and Councillor Moussa:
April

Moved that the minutes of the Planning Advisory Committee held on March 19, 2024, be approved.

MOTION CARRIED

ACCESSORY DWELLING UNIT FEES

The Community Planner II presented a report titled “*Accessory Dwelling Unit Fees*” dated April 8, 2024. A copy of the report was attached to the agenda and available to all committee members.

PAC24(22) On motion of Warden Roulston and Deputy Warden Greene: Woodford
April

Moved that the Planning Advisory Committee recommends to Council that Council authorize the waiver of building permit fees for Accessory Dwelling Units retroactively from April 1, 2024 until December 31, 2026.

MOTION CARRIED

Twelve (12) voting in favour and one (1) voting against; Councillor Rhyno voting nay.

[PLN23-012 TAMMY AND JOE FERGUSON - DEVELOPMENT AGREEMENT - NINE MILE RIVER](#)

The Development Officer/Planner presented the report titled “*PLN23-012 Tammy and Joe Ferguson - Development Agreement - Nine Mile River*” dated April 8, 202. A copy of the report was attached to the agenda and available to all committee members.

PAC24(23) On the motion of Councillor Hebb and Deputy Warden Greene: Woodford
April

Moved that the Planning Advisory Committee recommends to Council that Council give final consideration and approve entering into a Development Agreement for an Educational Services Use on properties identified as PID 45123122 and 45123114.

MOTION CARRIED

[UNIACKE SECONDARY PLANNING STRATEGY - SURVEY RESULTS](#)

The Community Planner II presented the report titled “*Uniacke Secondary Planning Strategy - Survey Results*” dated April 10, 2024. A copy of the report was attached to the agenda and available to all committee members. [20:00]

PAC24(24) On the motion of Councillor Perry and Warden Roulston: Woodford
April

Moved that the Planning Advisory Committee recommends to Council that Council accept the Uniacke Secondary Planning Strategy Survey Results report; and

Authorize staff to hold an open house and public information meeting in the community of Mount Uniacke.

MOTION CARRIED

UNIACKE SECONDARY PLANNING STRATEGY - COMMERCIAL LAND

The Community Planner II presented the report titled “*Uniacke Secondary Planning Strategy - Commercial Land*” dated April 10, 2024. A copy of the report was attached to the agenda and available to all committee members.

Councillor Perry stepped out briefly at 11:57 a.m. and returned at 12:00 p.m.

PAC24(25) On the motion of Councillors Perry and Hebb: Woodford
April

Moved that the Planning Advisory Committee recommends to Council that Council authorize staff to include the recommendations outlined in the Uniacke Commercial Review report in the draft Uniacke Secondary Planning Strategy Report.

Staff addressed questions from Councillors.

MOTION CARRIED

ADJOURNMENT

PAC24(26) On the motion of Deputy Warden Greene and Councillor Moussa:
April

Moved that the Planning Advisory Committee Meeting adjourn at 12:14 p.m.

MOTION CARRIED

Approved By: Rachel Gilbert, Manager of Planning

Date: April 18, 2024

/Jv



Parks, Recreation & Culture Committee Executive Committee

April 16, 2024

A meeting of the Parks, Recreation & Culture Committee was held on the above date in Council Chambers. The meeting was livestreamed and recorded.

Councillor Rhyno, as Chairperson of the Parks, Recreation & Culture Committee called the meeting to order at 10:37 a.m. All members of Council were present.

Staff Present:

- Ms. Kim Ramsay, Chief Administrative Officer
- Mr. Wade Tattrie, Director of Finance
- Ms. Alana Tapper, Director of Parks, Recreation & Culture
- Mr. Adam Clarkson, Director of Corporate Services
- Ms. Aurora Douthwright, Tourism and Events Supervisor
- Ms. Juliann Cashen, Communications Officer
- Ms. Sheralee MacEwan, Assistant Municipal Clerk
- Ms. Jessica van den Hof, Business & Legislative Administrator

APPROVAL OF MINUTES

PRC24(5)
April

On the motion of Deputy Warden Greene and Councillor Mitchell:

Moved that the minutes of the Parks, Recreation & Culture Committee held March 19, 2024, be approved.

MOTION CARRIED

TOURISM GRANTS

The Tourism and Events Supervisor presented the staff report titled “*Tourism Grants*” dated March 28, 2024. A copy of the report was attached to the agenda and available to all committee members.

PRC24(6)
April

On the motion of Deputy Warden Greene and Councillor Moussa:

Tapper

Warden Roulston assumed the chair from Chairperson Rhyno. Staff addressed questions from Councillors.

Moved that the Parks, Recreation and Culture Committee recommends to Council that the Tourism Grant funding recommendations totaling \$40,050 be approved for the following organizations:

- ***East Hants Historical Society - \$5,000***
- ***Maitland District Development Association - \$13,500***

- *Walton Area Development Association - \$4,050*
- *CHArt Society - \$11,300*
- *Gore Trails - \$6,200*

And that staff release approved funds as confirmation of external funding sources for proposed projects are received from each group.

MOTION CARRIED

Chairperson Rhyno resumed the chair.

VOLUNTEER AWARDS

The Director of Parks, Recreation & Culture provided a verbal update on the Volunteer Awards.

ADJOURNMENT

PRC24(7)
April

On the motion of Deputy Warden Green and Councillor MacPhee:

Moved that the Parks, Recreation & Culture Committee adjourn at 11:00 a.m.

MOTION CARRIED

Approved by: Alana Tapper, Director of Parks, Recreation & Culture

Date: April 18, 2024

Jv